

## Sydney Central Coast Presbytery

### Tertiary Advisory Group

#### **Mandate**

To give strong direction and support to the Chaplains and mission workers of the Macquarie University Chaplaincy and to promote Tertiary Ministry in the life of the Presbytery and its Congregations. The Chaplaincy work primarily takes place within the Christian Students Uniting banner.

#### **Responsibilities.**

- To guide, mentor, oversight and support the Chaplaincy Staff in their work,
- The committee shall develop and oversee implementation of funding models for sustaining and growing Tertiary Ministry (making recommendations to Standing Committee where appropriate)
- To nominate to Standing Committee two members of Presbytery in accordance with Regulation 3.2.3.e.
- Advising and supporting the Standing Committee on the appointment of Chaplaincy Staff
- Oversee and advise the Standing Committee on the budget for Tertiary ministry.
- To assist in linking Congregations with the Tertiary Ministry
- To Report on behalf of the presbytery to the appropriate Synod Body.

#### **Delegations**

- May make Recommendations to Standing Committee.

#### **Appointment**

- Membership and Chairperson appointed annually by Standing Committee.  
(Expressions of Interest shall be sought from the membership of Presbytery prior to appointments)
- The Committee shall consist of the Honorary Chaplain, Associate Chaplains, One Presbytery Staff Member appointed by the Team Leader and at least four other members.
- The membership may freely be drawn from outside the membership of Presbytery.
- Committee may invite additional members where appropriate and shall request the approval of Standing Committee.
- Presbytery Standing Committee has the right to remove a member of a Committee at any time

#### **Meetings**

- To be held no less than monthly
- Additional meetings may be convened by the Committee Chair according to need or if requested by two Committee members or the Chairperson of Presbytery
- All members may vote
- Quorum shall be 50% of members plus one other member
- Minutes and Action Log to be prepared after every meeting
- Minutes to be presented to the next Presbytery Standing Committee after the Committee meeting
- Minutes to be available, on request to any member of Presbytery – subject to observance of any privacy or commercial interests

#### **Process for Review**

- Committee Charter and Delegations to be reviewed annually by the Advisory Group and then submitted to Presbytery Standing Committee for ratification
- Presbytery Standing Committee has the right to amend the Charter and/or Delegations at any time