**Annual Report for Ministers 2024**

Confidentiality: This document will be read by the Presbytery Minister: Ministry Wellbeing and PRC chairperson only. It will not be shared further without permission from the author of the report.

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| **Name:** |  |
| **Placement:** |  |
| **Date Placement started:** |  |
| **WWCC number:** |  |
| **WWCC expiry:** |  |
| **Preferred day off:** |  |
| **DOB:**  (one-off, just this year) |  |

**Supervision**

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| **Do you have a Professional Supervisor with whom you meet regularly?**  (Supervision information and report requested separately, alongside this report.) |  |

There are additional notes about some of the items below at the end of the document.

**Personal Wellbeing and Devotional Practice**

**How has your physical, emotional and spiritual health been over the past year?**

*Please share what works well for you in your own work-life balance. Please include any self-care and devotional practices, disciplines, professional development and any personal milestones or challenges you may have experienced this year.*

*The goal is to provide a holistic view of your overall well-being and how it impacts your ministry.*

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**Worship and Spiritual Growth**

**Share a few examples of efforts and activities related to leading worship services and attach a digital file of one of the following: a sermon, liturgy, bible study, retreat/camp leadership activity, and any creative initiative that led to your own growth as well as the deepening of the spiritual lives of the members of your congregation/community/school/organisation.**

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**Community Engagement and Outreach**

**How are you involved in the broader community and the congregation’s mission and purpose?**

*This can include participation in the broader community and the congregation’s community engagement. For e.g. local events, partnerships with other organisations, social justice initiatives, charitable activities, and any programs aimed at serving those outside the immediate congregation. The emphasis is on the church’s impact and presence in the wider community and your collaborative presence and role in this movement.*

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**Congregational Life**

**What initiatives have you been involved with encompassing the internal life and activities of the congregation/faith community/chaplaincy?**

*This may include fellowship events, small groups, pastoral care, member support, volunteer coordination, and any initiatives that strengthen the sense of community within the church. The focus is on fostering a supportive and vibrant environment within the life of a congregation/faith community/chaplaincy.*

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**Presbytery and Zone Involvement**

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| **How frequently do you engage with your Zone, and how might you enhance collaboration and support with peers to better nurture your ministry and support other ministry practitioners in your area?** |  |
| **Have you attended Presbytery meetings this year?** |  |
| **Have you contributed 10% of your ministry allocation to support the broader work of the Presbytery?** |  |
| **Are you involved in Synod or Assembly engagement?** |  |

**Challenges and Opportunities**

**If you had to summarise your year, what key challenges have you faced, and what opportunities have arisen?**

*Consider issues related to membership, finances, facilities, societal changes, and other external or internal factors. The goal is to provide an honest assessment of the difficulties encountered and the potential for growth and improvement in the future.*

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**Notes for further information:**

**Personal Wellbeing and Devotional Practice:** Focussing on self-care and maintaining a healthy work-life balance to enhance both personal and professional life. Nurturing personal faith to sustain and nourish overall health and well-being.

**Spiritual Leadership:** Provide overall spiritual guidance and direction, focussing on the mission and direction of Placement/Congregation/Faith Community/Chaplaincy.

**Community Connection:** Act as a bridge between the church and the wider community, building relationships with local organisations, schools, churches and other faith communities.

**Preaching and Teaching:** Use sermons, liturgy, theological reflections to inspire and mobilise the congregation towards community engagement.

**Presbytery/Wider Church Connection:**  This relates to the broader responsibility to the wider church, engagement with Presbytery, Synod, Assembly, and advocating for the church’s collective mission.

**Congregational Wellbeing and Discipleship:** Offer pastoral care to both the congregation and community members, addressing spiritual and emotional needs.

***DUTIES OF A MINISTER (See Para 3, Constitution)***

***2.2.1***

*(c) Every Minister shall report annually to the Presbytery with which the Minister is enrolled on the ways in which the duties of a Minister as prescribed in Regulations 2.2.1(a) and (b) are being exercised.*

**Supervision**

Under the Code of Ethics and Ministry Practise, all Specified Ministers are to “participate in supervision”. It is the responsibility of the Presbytery to ensure Ministers receive regular professional supervision. (Reg. 3.1.3(a)(ii))

Having a supervision covenant will assist the Supervisor and minister to remember the nature of the relation and set some ground rules for meeting, including the regularity of the meeting.

Submitting information about Supervision arrangements to the Presbytery, assists the Presbytery to know that an agreement for supervision has been made by the minister and assists the Presbytery to fulfil its role of oversight.